

Member Networks Annual Report Form

Reporting events held in 2018 and those planned for 2019

In line with the rules for member networks and to enable us to better support our networks and their activities all member networks (Local Sections, Interest Groups and Analytical Division Regions) are asked to complete this form and return it to networks@rsc.org or by post to: Networks Team, Royal Society of Chemistry, Thomas Graham House, Science Park, Milton Road, Cambridge, CB4 0WF.

Deadlines

Deadline for receipt of Financial Accounts by RSC Finance Team: 8th February 2019
Deadline for receipt of Annual Report by Networks Team: 25th February 2019

If there is any reason that your committee will **not** be able to meet either or both of these deadlines please inform networks@rsc.org as soon as possible.

This report will be uploaded to your web page to share with the members of your network. Staff will also share a digest of all member networks activities taken solely from these annual reports with appropriate staff and governance boards and committees including Division Councils with similar interests.

Committee	Astrophysical Chemistry
Completed by	Prof. dr. Anthony J. H. M. Meijer, FRSC FRAS
Date	Thursday, 28 February 2019

Please list below the dates of all of your planned committee meetings and, if held, AGM.

Annual General Meeting (if being held)

Date



2018 Events

Please report below on activities undertaken in the past year. Please select the type of event and target audience from the drop-down menus. For example, a workshop for Early Career members can be categorised as "Training/ Workshop" for "Early Career Members".

The categories are as follows:

Event Types:

Award Lecture
Education Event
Networking Event
Outreach Event
Public Lecture

Scientific Meeting (half-day, one-

day or multi-day) Social Event

Training/ Workshop

Other

Audience:

Academics
Consultants
Early Career
Industrialists

Members of the public

Postgraduates & PhD students

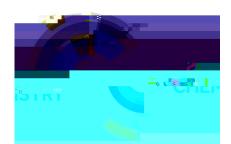
Retired members School students School teachers

Technicians & Support staff

Undergraduates

If you wish to include more detailed information about any particularly successful events or advice to share please do so in the provided space. Please append electronic copies of any meeting reports, newsletters or relevant materials to this report.

For additional



Event Name	Click or tap here to enter text.
Event Type	What kind of event is it?
Audience	Who was the target audience?
Start Date	Click or tap to enter the event start date.
End Date	Click or tap to enter the event end date (if applicable).
No. Attendees	Approx. number of delegates.
Comments	Please include additional information here.

Event Name	Click or tap here to enter text.
Event Type	What kind of event is it?
Audience	Who was the target audience?
Start Date	Click or tap to enter the event start date.

End Date Click or tap to enter the event end date (if applicable).



Nomination/ application deadline	When did the Award close for nominations/applications?
Number of nominations/ applications	How many nominations/applications were received?
Award winner(s) and institution(s)	Please provide the name(s) and institution(s) of the winner(s).
Comments	Please include information about the application/nomination and selection processes here.

Other information/comments:

Other forms of Recognition provided by your committee:



Future Activities

When planning any activities please remember to ensure that all events are logged on our events database and ensure that all contracts are sent to our Legal Team with enough time for amendments and, where necessary, approval by the Board.

Please outline any activities already in planning for the next calendar year. Please include the type of event and the target audience.

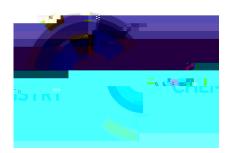
For additional events please copy and paste the table and continue as necessary.

Event Name	Future Astrochemistry Space Missions
Event Type	Scientific Meeting - Multi-day
Audience	Academics
Proposed Date	24-25 June 2019
Comments	Includes AGM for this year.

Event Name	IAU S350
Event Type	Scientific Meeting - Multi-day
Audience	Academics

Proposed Date 15





Diversity & Inclusion

Please ensure this section is completed

Our trustees are aiming to embed diversity and inclusion in all of our activities and networks. Section 8 of our <u>online network handbook</u> contains more information to support our networks in achieving this and our Diversity team have <u>online Guides for Networks</u> that include actions and considerations for committees, and guides for inclusive communications and running inclusive events.

Please comment on how your group is showing that it has embraced Diversity and Inclusion within its practices. If you have diversity data from your events or activities, please include this information above.

Our main event for profiling our interest group to the outside world is our annual meeting, usually held at the beginning of the year or in early summer. The location moves throughout the UK, so that we access a different group of members with each conference. At such meetings, we ensure that the distribution of male to female speakers is as close as possible to 50:50, which we managed in 2018. We also ensure that there is a significant representation of ECRs. The timing is chosen, so that it is generally out-of-term, so that members with extensive teaching obligations are able to attend. Similarly, we avoid school holidays, so that the timing of the meeting does not significantly on the attendance of those with extensive caring responsibilities. Lecture theatres used for our meetings in general will be accessible for those, who need to use wheel chairs.

We aim to have a international committee for the interest group, reflecting the various interests of our members as well the international and collaborative aspect of our subject. At the moment the gender ratio is not 50:50, but we have a year of large turn-over in 2019, which means we will endeavour to rectify that this year.